



Trustee (Charity Law)

Job Description & Person Specification

Job Title:	Trustee (Charity Law)		
Reports to:	Chair of Trustees		
Staff Responsibility:	Staff, Volunteers & Executive Management		
Salary:	Voluntary		
Location:	Hybrid (Remote/London)	Duration:	3 Years Term
Commitment:	<ul style="list-style-type: none"> • Attend quarterly board meetings and additional subcommittee meetings as needed. • Participate in strategic planning sessions and other organisational activities. • Dedicate an estimated 6-10 hours per month to support the Runnymede Trust. 		

About Us

The Runnymede Trust is the UK's leading race equality think tank. For over 50 years, it has worked to challenge racial inequality in Britain through research and advocacy. Independent and non-partisan, the Trust aims to build a society where everyone belongs, using evidence-based insights to influence policy and promote racial equality.

Job Purpose

The Runnymede Trust seeks a committed and experienced Trustee with a strong background in charity law. This role involves providing expert guidance on legal and governance matters and contributing to the organisation's strategic direction, particularly in areas related to systemic change and human rights advocacy. The Trustee will work closely with the Board and Executive Team to ensure that the Trust's activities align with its mission to challenge and eradicate racism in the UK.

Key Responsibilities

Legal Compliance & Advisory:

- Ensure the Trust complies with all relevant charity laws, regulations, and best practices.
- Provide expert legal guidance on governance, compliance, and risk management, particularly in areas related to human rights and systemic change.

- Monitor changes in charity law and advise the Board on implications for the organisation's activities and policies.
- Support the development and implementation of governance policies to strengthen the Trust's legal and ethical framework.

Human Rights Advocacy & Systems Change:

- Contribute to the strategic direction of the Trust's human rights advocacy work.
- Support the development of strategies to address systemic issues affecting racial equality and social justice.
- Advise on the legal implications of advocacy and campaign activities, ensuring that the Trust's work is both impactful and compliant.
- Engage with stakeholders, including government bodies, NGOs, and community organisations, to advance human rights and systemic change.

Strategic Planning & Governance:

- Collaborate with the Chair and other Trustees to develop and implement the Trust's strategic plan.
- Ensure that the Trust's governance structure supports effective decision-making and accountability.
- Assist in the recruitment, induction, and development of new Trustees, fostering a diverse and inclusive board culture.
- Participate in sub-committees and working groups to address specific organisational needs.

External Relations & Representation:

- Represent the Runnymede Trust at key events, meetings, and forums, advocating for the Trust's mission and values.
- Build and maintain relationships with key stakeholders, including legal experts, human rights organisations, and policymakers.
- Serve as an ambassador for the Trust, promoting its work and expanding its network of supporters and partners.

Fundraising & Development:

- Support fundraising efforts by identifying and pursuing funding opportunities related to human rights and legal advocacy.
- Engage with donors and partners to build support for the Trust's work and secure financial resources for its initiatives.
- Provide oversight and guidance on legal aspects of fundraising and donor engagement activities.

Performance & Accountability:

- Monitor and evaluate the performance of the Board and the organisation, ensuring transparency and accountability in all activities.
- Address any conflicts or issues within the Board, promoting a positive and collaborative environment.
- Ensure that the Trust's activities are aligned with its mission and strategic objectives.

Person Specification

- Proven experience in charity law and governance, with a strong understanding of human rights and systemic change.
- Background in legal practice, particularly in areas related to nonprofit law, human rights, or social justice.
- Demonstrated ability to contribute to strategic planning and decision-making in a complex organisational setting.
- Strong understanding of governance and board responsibilities, with experience in a leadership role within a nonprofit or charitable organisation.
- Excellent communication and interpersonal skills, with the ability to engage effectively with diverse stakeholders.
- Passion for Runnymede Trust's mission and values, with a deep commitment to advancing racial equality and social justice.